

Thesis and Dissertation Proposal Approval Form

Cleveland State University

First, a Committee must be formed prior to a student registering for Master's Thesis or Doctoral Dissertation. Once a student has a proposed thesis or dissertation project approved by the supervising committee, the student should complete this form and secure the required approval.

The completed form, intact, should be sent by the Committee Chairperson to the Department Chairperson, for signature, then to the Academic College Dean and finally to the Graduate College Dean. Upon approval of the Graduate College Dean, the student may then register for Thesis/Dissertation credits. A copy of the form is sent to the student and the Department after all signatures are secured. See the section below on Committee member requirements.

Name _____ CSU ID# _____

Address _____
city, state, zip code

Proposal: Master's Thesis Doctoral Dissertation Department of _____

Proposed Title: _____

Provide a brief description of the project:

*Committee Membership (please print names)

Chairperson _____

Member _____

Member _____

Member _____

Member _____

Member _____

Notification

Department Chairperson Date

Academic College Dean Date

Approval

Graduate College Dean Date

*The Committee must be composed of at least three members; the Chairperson and two others must be Graduate Faculty in order to be voting members on the committee. Doctoral dissertation committees must have at least one external member who is on the Graduate Faculty, or who is qualified for membership on the Graduate Faculty, and who holds an appointment outside of the student's degree program. At the discretion of the student and advisor, a thesis/dissertation committee may include persons not on the Graduate Faculty as non-voting members. To determine if a faculty member holds Graduate Faculty status, please consult the College of Graduate Studies website: www.csuohio.edu/gradcollege/. Or, contact the Graduate College Office at ext.9370, in Fenn Tower room 1111.

Distribution

White - Graduate College

Yellow - College Dean

Pink - Department

Gold - Student

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